

**AUBURN CITY COUNCIL
REGULAR SESSION AGENDA**

City Hall, Council Chambers
1225 Lincoln Way, Auburn, CA 95603

May 22, 2006

Regular Session 6:00 p.m.

Meeting facilities are accessible to persons with disabilities. Requests for Assistive Listening Devices or other considerations should be made through the City Clerk's Office at (530) 823-4211, Ext. #112

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

**MAYOR'S COMMENDATIONS/PROCLAMATIONS/ACKNOWLEDGEMENTS/
ANNOUNCEMENTS**

AGENDA APPROVAL

This is the time set aside for council members and/or the public to ask for removal, postponement or a change to the listed sequence of an agenda item.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine in nature and will be approved by one blanket motion with a roll call vote.

There will be no separate discussion of these items unless persons request specific items to be removed from the Consent Calendar for discussion and separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

1. **Warrants**

By **RESOLUTION** approve Warrants #62790 – 63145 totaling \$1,029,344.63.

2. **Minutes**

By **MOTION** approve the Council Minutes of April 24, 2006.

3. **Memorandum of Understanding with Sierra Economic Development District for Grant Administration**

By **RESOLUTION** authorize the Fire Chief to sign the Memorandum of Understanding with Sierra Economic Development District for the administration of Grant Funding: Agreement Number 8CA5670.

4. **Memorandum of Understanding with Sierra Economic Development District for the Administration of Grant Funding; Grant Number 07UFS9348, Grand Oaks**

By **RESOLUTION** authorize the Fire Chief to sign the Memorandum of Understanding with Sierra Economic Development District for the administration of Grant Funding; Grant Number 07UFS9348, Grand Oaks.

5. **Wildland Fire Protection Agreement with California Department of Forestry & Fire Protection for Fiscal Year 2006-2007**

By **RESOLUTION** approve and authorize the Fire Chief to sign the Wildland Fire Protection Agreement with California Department of Forestry & Fire Protection for Fiscal Years 2006-2007.

6. **Authorization of Appointment of the Administrative Manager and the Director of Finance as Board Directors for the California Transit Insurance Pool (CalTIP)**

By **RESOLUTION** authorize the appointment of the position of Administrative Manager as the Board Director, and the position of Director of Finance as the Alternative Director to CalTIP.

7. **Adoption of "Appropriations Limit" for Fiscal Year 2006-2007**

By **RESOLUTION** adopt the Fiscal Year 2006-2007 "Appropriations Limit" for the City of Auburn in the amount of \$10,089,354.

8. **Citywide Audit and Financial Statement Preparation – Fiscal Year Ended June 30, 2006**

By **RESOLUTION** authorize the City Manager or his designee to execute an agreement with Bartig, Balser & Ray, CPA's, Inc. to conduct and audit and prepare financial statements for the City of Auburn as of and for the year ended June 30, 2006 in an amount not to exceed \$37,000.

9. **Agreement for Conceptual Design of Monument Signs**

By **RESOLUTION** adopt the agreement for the conceptual design of three monuments signs in Auburn and resend resolution #06-23 approving the previous agreement for services.

10. **Establishment of Administrative Services Department**

- A. By **RESOLUTION** establish the Department of Administrative Services; and
- B. By **RESOLUTION** establish the job classification of Administrative Services Director at salary step 126(M)

***** End of Consent Calendar *****

11. **Public Comment**

This is the time provided so that persons may speak to the Council on any item not on this agenda. Please make your comments as brief as possible. The Council cannot act on items not included on this agenda; however, the items will be automatically referred to staff.

PUBLIC HEARING

12. **Nuisance Abatement – Ordinance Amendment – 1st Reading**

- A. By **MOTION** find that the proposed ordinance amendment to section 95.25 of the Auburn Municipal Code, Nuisance Abatement is:
 - 1) Consistent with the General Plan, and
 - 2) Consistent with the public interest, health, safety and welfare of the City.
- B. Introduce and hold a first reading, by title only for an ordinance to amend sections 95.25 – 95.45 of the Auburn Municipal Code relating to Nuisance Abatement as outlined in Exhibit A.

13. **Ordinance Amendment for Administrative Enforcement process 1st Reading and Resolution to Establish Fines**

- A. By **MOTION** find that the proposed ordinance amendment to adopt Administrative Enforcement procedures is:
 - 1) Consistent with the General Plan, and
 - 2) Consistent with the public interest, health, safety and welfare of the city.
- B. Introduce and hold a first reading, by title only, for an ordinance to adopt an Administrative Enforcement Ordinance as outlined in Exhibit A.
- C. By **RESOLUTION** approve the administrative fine of \$100.00 for the first citation, \$200.00 for the second citation and \$500.00 for the third citation issued within a twelve month period.

REPORTS

14. **Informational Reports from Staff**

Police Chief Valerie Harris

15. **City Council Committee Reports**

The purpose of these reports is to provide information to the city council and public on projects and programs that are discussed at committee meetings. **No decisions are to be made on these issues.** If a council member would like formal action on any of these discussed items, it will be placed on a future city council agenda.

COUNCIL BUSINESS

16. **Endurance Capital Committee FY 07 Work Plan and Funding Request**

By **MOTION** accept the report and consider the funding request during budget deliberations.

17. **Arts Commission FY 07 Work Plan and Funding Request**

By **MOTION** accept the report and consider the funding request during budget deliberations.

18. **Economic Development Commission FY 07 Work Plan and Funding Request**

By **MOTION** accept the report and consider the funding request during budget deliberations.

19. **Annual Business Improvement Districts (BID) Report Review and Resolution of Intention for Assessment for Fiscal Year 2006-2007**

- (1) By **RESOLUTION** approve the annual reports as filed by the City appointed Advisory Board for Downtown and Old Town Business Associations (Report "I" and "II")
- (2) By **RESOLUTION** declare intention to levy an annual assessment for the Auburn Merchants Parking and Business Improvement Area (Downtown) and the Auburn Historic Auburn Parking and Business Area (Old Town) BID's.

20. **Presentation of Draft Airport Master Plan**

Informational report from Ken Brody of Mead & Hunt, airport consultants for the Auburn Airport.

21. **Airport Master Plan Study Update**

By **RESOLUTION** authorize and approve Amendment No. 1 to the contract for the Airport Master Plan Study Update for the Auburn Municipal Airport in the amount of \$49,700 with Mead & Hunt.

22 **Conversion of City Payroll System to Paychex System**

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By **RESOLUTION** authorize the City Manager or his designee to execute all necessary agreements with Paychex Major Market Services for an updated City Payroll System.

ADJOURNMENT

Adjourn to meeting of the Auburn Urban Development Authority.